

PCI Media Impact Fundraising and Development Intern

PCI Media Impact seeks an undergraduate student, graduate student, or recent graduate interested in supporting our fundraising and development activities. Successful candidates will have enthusiasm for non-profit management, strong writing and research skills, and interest in helping us to strengthen and streamline our fundraising infrastructure. We expect interns to join us for at least three months, and work three to four days a week. This is an unpaid volunteer position.

About PCI Media Impact

PCI Media Impact has empowered communities worldwide to inspire positive social and environmental change through storytelling and creative communications. We are a leader in the Communications for Development (C4D) sector, with a particular expertise in Social Behavior Change Communications (SBCC).

For over 30 years, we have advanced the well being of vulnerable populations by improving knowledge, shifting attitudes, and changing behaviors with regard to critical global health, human rights, social justice and environmental issues. Our commitment to three interconnected themes – Health, Empowerment and Environmental Sustainability – means we address a wide variety of issues: family planning, reproductive health, sanitation, HIV/AIDS, public health emergencies, rape, trafficking, women’s empowerment, youth education, natural resource management, wildlife conservation, climate change, human rights and sustainable development.

We pursue this work through our *My Community* model of strengthening the *capacity* of our local partners, creating a *community* of constituents who support our collaborative work, and promoting positive *changes* in knowledge, attitudes and behavior.

Together with our partners around the world, we have produced more than 5,000 episodes of 100 television and radio productions, reaching more than one billion people in over 60 countries.

For more information, please visit www.mediaimpact.org.

Job Description

If you have an interest in gaining experience in C4D throughout the world, if you are comfortable working in a multi-cultural environment, if you have a knack for being organized and a good writer, if you can easily respond to a wide variety of needs and opportunities, and if you are well versed in Word, Excel, PowerPoint and other similar programs, then you might be a great fit for PCI Media Impact’s *Fund Raising and Development Internship* program.

PCI Media Impact seeks a *Fund Raising and Development Intern* to support our Director of Development and Grants Manager in the day-to-day fundraising efforts of the organization. This is an excellent opportunity to learn about program development, proposal writing and funder research. You will gain first-hand experience in what it takes to run an international development non-profit organization. And you will help PCI Media Impact strengthen our infrastructure and systems as we grow to better meet the demands of our mission.

Specifically, you will be involved in each of the following areas and tasks:

- Prospect research
- Reviews of funding opportunities
- Funding strategy research
- Writing government, foundation and individual funder proposals and reports
- Maintaining and updating databases
- Online fundraising and special events
- Additional projects based on specific skills and interests.

Qualifications

- A strong interest in non-profit management & fundraising
- Strong writing and research skills
- Organized and detail-oriented, yet also flexible to move with the needs of senior staff
- Comfortable in Word, Excel, Powerpoint and other similar programs
- Enjoys working with people from diverse backgrounds

Additional language skills (Spanish or French), corporate fundraising and online fundraising skills are all assets that could be used for special projects.

How To Apply

Along with a résumé and two writing samples, please send a cover letter that explains your interest in working in fundraising and development at PCI Media Impact. Please indicate your availability and preferred time frame for the internship.

Please send your application to jobs@mediainpact.org, with “*Fundraising and Development Intern*” in the subject line. We will confirm receipt of your application. We will conduct interviews on a rolling basis, as we receive applications.